



HEALTH  
SKILLS  
AUSTRALIA



# CHC30308 Certificate III in Home and Community Care

This qualification addresses work in client homes and other community settings under regular supervision within clearly defined organizational guidelines and service plans.  
Workers at this level:

- Carry out activities to maintain personal care and/or other activities of living for people in their own homes or in other community settings
- Carry out activities related to an individualised plan
- Report directly to a supervisor and are not responsible for other workers

Occupational title may include:

- Care assistant / worker
- Home maintenance worker
- Care service employees
- In-home respite giver
- Community care worker
- Personal care assistant
- Community support worker
- Personal care giver / worker
- Driver
- Transport support worker
- Food services deliverer
- Support worker





## Packaging Rules

18 units must be selected for this qualification including:

- 10 compulsory units
- 8 elective units

## Compulsory

<b>CHCAC318A</b>	Work effectively with older people
<b>CHCAC319A</b>	Provide support to people living with dementia
<b>CHCCS411A</b>	Work effectively in the community sector
<b>CHCDIS301A</b>	Work effectively with people with a disability
<b>CHCHC311A</b>	Work effectively in home and community care
<b>CHCICS301A</b>	Provide support to meet personal care needs
<b>CHCICS302A</b>	Participate in the implementation of individualised plans
<b>CHCICS304A</b>	Work effectively with carers
<b>CHCOHS312A</b>	Follow safety procedures for direct care work
<b>HLTHIR403B</b>	Work effectively with culturally diverse clients and co-workers

## Elective

<b>CHCICS303A</b>	Support individual health and emotional well being
<b>CHCPA301B</b>	Deliver care services using a palliative approach
<b>CHCICS306A</b>	Provide basic foot skin and nail care
<b>CHCICS409A</b>	Recognise and respond to suspected abuse of vulnerable people
<b>HLTFA301B</b>	Apply first aid
<b>HLTFS207B</b>	Follow basic food safety practices
<b>HLTRAH302A</b>	Undertake home visits
<b>CHCAC317A</b>	Support older people to maintain their independence





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**Client(s):** Students are those working in the field of home and community care or those who are looking for a career in home and community care. The ideal student would be one who has some supervisory responsibilities or whose workplace can provide opportunities to practice the supervisory skills encompassed in the course

### Delivery and Assessment Arrangements

**Duration:** The program is delivered over a period of twenty six weeks plus practical placement of 160 hours

**Organisation:** The course is in the classroom.  
The program has been organized to provide students with general skills, background information and specific knowledge about the aged care industry, which is then applied in discussion, questioning, role-plays and projects for the industry specific units.

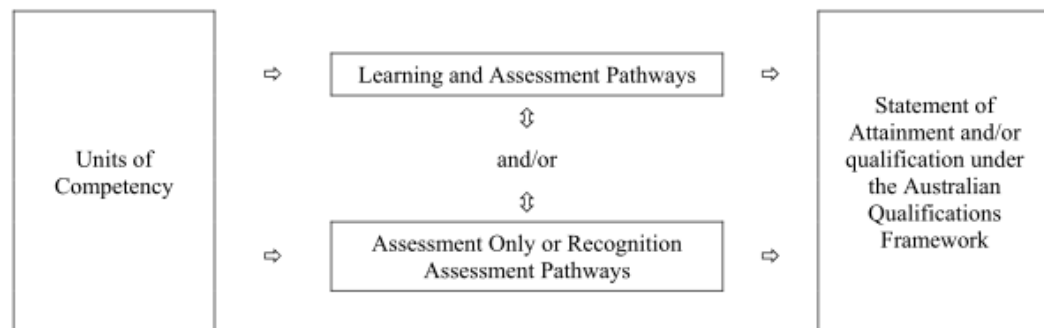
**Name of RTO:** Health Skills Australia

**Delivery modes:** The program is delivered entirely on campus. Training delivery combines face-to-face trainer led theory classes and practical sessions involving small group and individual activities including what it scenarios, questioning, role-plays and simulations. Candidates are provided with workbooks that cover all parts of the course. Additional material will be made available during training sessions if required.  
There is a practicum component of 160 hours at an approved aged care facility (80 hours to assess personal care and OHS in a controlled environment) and a community care service



**Pathways:**

Assessment under the CHC08 Community Services Training Package leading to an AQF qualification or Statement of Attainment may follow a learning and assessment pathway, an assessment-only or recognition pathway, or a combination of the two as illustrated in the following diagram.



Each assessment pathway leads to full recognition of competencies held –the critical issue is that the candidate is competent, not how the competency was acquired. Assessment, by any pathway, must comply with the assessment requirements set out in the Assessment.

