



Victorian Registration &
Qualifications Authority

HEALTH
SKILLS
AUSTRALIA



CHC30102 Certificate III in Aged Care Work

Workers in this occupational group work primarily in residential facilities under direct or regular supervision within clearly defined organisational guidelines and service plans. These workers carry out activities related to the maintenance of an individual's personal care and/or other activities of living. These workers report directly to a supervisor and are not responsible for other workers.

Workers at this level are required to have an understanding of Indigenous culture and history and to work with local communities in the provision of services.

Occupational names may include:

- Assistant in Nursing
- Accommodation Support Worker
- Personal Care Worker
- Field Officer
- Community House Worker
- Personal Care Assistant
- Community Support Worker
- Carer
- Nursing Assistant
- Disability Service Officer (in some jurisdictions)
- Care Service Employees
- In Home Respite Worker
- Support Worker
- Home Care Assistant
- Community Care Worker
- Care Assistant
- In Home Respite Worker



Packaging Rules

13 units must be selected for this qualification including:

- 9 compulsory units
- 4 elective units

Compulsory

CHCAC1C	Provide support to an older person
CHCAC2C	Provide personal care
CHCAC3C	Orientation to aged care work
CHCAC6C	Support the older person to meet their emotional and psychosocial needs
CHCAC15A	Provide care support which is responsive to the specific nature of dementia
CHCCOM2B	Communicate appropriately with clients and colleagues
CHCINF8B	Comply with information requirements of the aged care and community care sectors
CHCOHS302A	Participate in safety procedures for direct care work
CHCORG3B	Participate in the work environment

Electives

Electives should be selected from the list below although 2 units may be selected from units packaged in other Certificate III level qualifications in the Community Services Training Package or Health Training Package.

CHCAC4B	Assist in the provision of an appropriate environment
CHCAC17A	Support the older person to maintain their independence
CHCAC16A	Provide food services
CHCAD1C	Advocate for clients



CHCCS303A	Provide physical assistance with medication
CHCCS304A	Assist with self medication
CHCCS405A	Work effectively with culturally diverse clients and co-workers
CHCGROUP2C	Support group activities
CHCORG22A	Contribute to service delivery strategy
HLTCSD3A	Prepare and maintain beds
HLTFA1A	Apply basic First Aid
HLTCSD6A	Respond effectively to difficult or challenging behaviour
HLTCSD7A	Care for home environment of clients
HLTCSD8A	Transport clients/patients
HLTGM1A	Perform routine servicing of plant, equipment and machinery
HLTGM2A	Perform minor general maintenance
HLTGM3A	Transport food
HLTHIR4A	Work effectively in a cross cultural context with Aboriginal and Torres Strait Islander people and organisations
HLTMS1A	Collect and maintain linen stocks at user-locations
HLTMS2A	Provide personal laundry service to clients, patients and others
HLTMS5A	Perform general housekeeping duties to maintain clean environment
HLTMS6A	Perform general cleaning tasks in a clinical setting
HLTMS8A	Handling waste in a health care environment

