



HEALTH
SKILLS
AUSTRALIA



CHC30202 Certificate III in Home and Community Care

Workers in this occupational group work in the community under regular supervision within clearly defined organisational guidelines and service plans. These workers carry out activities related to the maintenance of an individual's personal care and/or other activities of living. These workers report directly to a supervisor and are not responsible for other workers.

Workers at this level are required to have an understanding of Indigenous culture and history and to work with local communities in the provision of services. Occupational names may include:

- Care Assistant
- Carer
- Community Support Worker
- Driver*
- Food Service Assistant*
- Home Maintenance Officer*
- Home Care Worker
- In-home Respite Giver
- Personal Care Assistant
- Personal Care Worker
- Support Worker
- Care Service Employees
- Community Care Worker
- Disability Support Worker
- Nursing Assistant
- Personal Care Giver
- Planned Activity Assistant
- Transport Co-ordinator*
- Food Distribution Officers*
- Home Maintenance Worker*

**Relevant to Victoria*



Packaging Rules

15 units must be selected for this qualification including:

- 10 compulsory units
- 5 elective units

Compulsory

CHCAC15A	Provide care support which is responsive to the specific nature of dementia
CHCAC3C	Orientation to aged care work
CHCCOM2B	Communicate appropriately with clients and colleagues
CHCCS405A	Work effectively with culturally diverse clients and co-workers
CHCHC301B	Work effectively in a home and community care environment
CHCHC302B	Provide personal care in a home and community care environment
CHCINF8B	Comply with information requirements of the aged care and community care sectors
CHCOHS302A	Participate in safety procedures for direct care work
CHCCS401A	Facilitate co-operative behaviour

And one of the following units:

CHCDIS1C	Orientation to disability work OR
CHCDIS10B	Provide care and support

Electives

Elective units may be selected from the units listed below, from other Community Services Training Package units available at this or higher levels, or from other relevant National Training Package units available at Certificate III and enterprise specific units.



Note 1: Where national enterprise units are included as options, these must be nationally endorsed (see introduction regarding new units and customisation).

CHCAC17A	Support the older person to maintain their independence
CHCAC6C	Support the older person to meet their emotional and psychosocial needs
CHCCHILD1C	Identify and respond to children and young people at risk of harm
CHCCS304A	Assist with self medication
CHCCS402A	Respond holistically to client issues
CHCDIS1C	Orientation to disability work
CHCCS9A	Provide support services to clients
HLTFA1A	Apply basic First Aid
HLTFA2A	Apply advanced First Aid
HLTIN1A	Comply with infection control policies and procedures
CHCAC1C	Provide support to an older person
CHCAC2C	Provide personal care
CHCAOD4C	Support people with alcohol and/or other drugs issues
CHCCS401A	Facilitate co-operative behaviour
CHCDIS2C	Maintain an environment designed to empower people with disabilities
CHCDIS3C	Provide services to people with disabilities
CHCGROUP2C	Support group activities
HLTCSD3A	Prepare and maintain beds
HLTCSD7A	Care for home environment of clients
HLTCSD8A	Transport clients/patients
HLTFS5A	Perform kitchenware washing
HLTFS7A	Follow basic food safety practices
HLTFS8A	Transport food
HLTGM1A	Perform routine servicing of plant, equipment and machinery
HLTGM2A	Use hand and power tools
	Work effectively in a cross cultural context with Aboriginal and Torres Strait Islander people and organisations
HLTHIR4A	Provide personal laundry service to clients, patients and others
HLTMS2A	Perform general housekeeping duties to maintain clean environment
HLTMS5A	Perform minor general maintenance
HLTGM3A	

