



Victorian Registration &  
Qualifications Authority

HEALTH  
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# CHC30302 Certificate III in Disability Work

Workers in this occupational group work in the community and/or residential facilities under direct or regular supervision within clearly defined organisational guidelines and service plans. These workers carry out activities related to the maintenance of an individual's personal care and/or other activities of living. These workers report directly to a supervisor and are not responsible for other workers.

Workers at this level are required to have an understanding of Indigenous culture and history and to work with local communities in the provision of services.

Occupational names may include:

- Assistant in Nursing \*
- Client Assistant
- Personal Care Worker
- Support Worker
- School Support Officer (Working with children with disabilities)
- Community Care Worker
- Carer
- Residential Care Officer
- Disability Service Officer
- Personal Care Assistant
- Community Support Worker
- Community House Worker
- Home Care Assistant
- Accommodation Support Worker
- Community Access Co-ordinator
- Disability Support Worker
- Family Support Worker
- Care Assistant





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- **Nursing Assistant \***
- **Residential Aid**
- **Disability Support Officer**
- **Field Officer**

*\*Not relevant in some jurisdictions*

### Packaging Rules

14 units must be selected for this qualification including:

- 8 compulsory units
- 6 elective units

### Compulsory

<b>CHCADMIN5C</b>	Work within the administration protocols of the organisation
<b>CHCCOM2B</b>	Communicate appropriately with clients and colleagues
<b>CHCDIS1C</b>	Orientation to disability work
<b>CHCDIS2C</b>	Maintain an environment designed to empower people with disabilities
<b>CHCDIS5C</b>	Contribute to positive learning
<b>CHCOHS302A</b>	Participate in safety procedures for direct care work
<b>CHCORG3B</b>	Participate in the work environment

And one of the following units:

<b>HLTHIR3A</b>	Work effectively with culturally diverse patients, clients, customers and co-workers <b>OR</b>
<b>CHCCS405A</b>	Work effectively with culturally diverse clients and co-workers

### Electives





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Elective units may be selected from the units listed below, from other Community Services Training Package units available at this or higher levels, or from other relevant National Training Package units available at Certificate III and enterprise specific units.

Note 1: Where national enterprise units are included as options, these must be nationally endorsed (see introduction regarding new units and customisation).

<b>BSZ404A</b>	Train small groups
<b>CHCAC15A</b>	Provide care support which is responsive to the specific nature of dementia
<b>CHCAC2C</b>	Provide personal care
<b>CHCAC6C</b>	Support the older person to meet their emotional and psychosocial needs
<b>CHCAD1C</b>	Advocate for clients
<b>CHCADMIN2B</b>	Provide administrative support
<b>CHCAOD4C</b>	Support people with alcohol and/or other drug issues
<b>CHCCD12D</b>	Apply a community development framework
<b>CHCCD7B</b>	Support community resources
<b>CHCCHILD1C</b>	Identify and respond to children and young people at risk of harm
<b>CHCCM1C</b>	Undertake case management
<b>CHCCOM3C</b>	Utilise specialist communication skills to build strong relationships
<b>CHCCS1B</b>	Deliver and monitor services to clients
<b>CHCCS301A</b>	Work within a legal and ethical framework
<b>CHCCS303A</b>	Provide physical assistance with medication
<b>CHCCS304A</b>	Assist with self medication
<b>CHCCS402A</b>	Respond holistically to client issues
<b>CHCCS6B</b>	Assess and deliver services to clients with complex needs
<b>CHCCWI1B</b>	Operate under a case work framework
<b>CHCDIS10B</b>	Provide care and support
<b>CHCDIS12A</b>	Provide care and support for students with severe physical disabilities
<b>CHCDIS13A</b>	Support older people with disabilities
<b>CHCDIS14A</b>	Support students with additional needs in the classroom
<b>CHCDIS15B</b>	Provide behaviour support
<b>CHCDIS17A</b>	Provide care and support for students with disabilities
<b>CHCDIS18A</b>	Support students with special needs
<b>CHCDIS3C</b>	Provide services to people with disabilities
<b>CHCDIS6C</b>	Plan and implement community integration



<b>CHCDIS8B</b>	Support people with disabilities as workers
<b>CHCDIS9C</b>	Maximise participation in work by people with disabilities
<b>CHCGROUP2C</b>	Support group activities
<b>CHCINF8B</b>	Comply with information requirements of the aged care and community care sectors
<b>CHCCS9A</b>	Provide support services to clients
<b>CHCNET1C</b>	Participate in networks
<b>CHCNET2B</b>	Maintain effective networks
<b>CHCPOL1A</b>	Participate in policy development
<b>CHCRH1B</b>	Orientation to work in leisure and health industry
<b>CHCRH2A</b>	Leisure and health programming
<b>CHCRH3B</b>	Develop leisure and health programs for clients with special needs
<b>CHCT3B</b>	Apply safe food hygiene practices
<b>CHCYTH1C</b>	Work effectively with young people
<b>CHCYTH2C</b>	Provide care and protection for young people
<b>CHCYTH3C</b>	Support young people to address their circumstances
<b>HLTCSD3A</b>	Prepare and maintain beds
<b>HLTCSD7A</b>	Care for home environment of clients
<b>HLTCSD8A</b>	Transport clients/patients
<b>HLTFA1A</b>	Apply basic First Aid
<b>HLTFA2A</b>	Apply advanced First Aid
<b>HLTFS7A</b>	Follow basic food safety practices
<b>HLTGM1A</b>	Perform routine servicing of plant, equipment and machinery
<b>HLTGM2A</b>	Use hand and power tools
<b>HLTHIR4A</b>	Work effectively in a cross cultural context with Aboriginal and Torres Strait Islander people and organisations
<b>HLTIN1A</b>	Comply with infection control policies and procedures
<b>HLTMS1A</b>	Collect and maintain linen stocks at user-locations
<b>HLTMS2A</b>	Provide personal laundry service to clients, patients and others
<b>HLTMS5A</b>	Perform general housekeeping duties to maintain clean environment
<b>HLTMS6A</b>	Perform general cleaning tasks in a clinical setting
<b>HLTMS8A</b>	Handling waste in a health care environment
<b>HLTGM3A</b>	Perform minor general maintenance

