

# CHC40102 Certificate IV in Aged Care Work

Workers in these occupational groups work in residential facilities within defined organisational guidelines and service plans. These workers carry out activities related to the maintenance of an individual's wellbeing through personal care and/or other activities of living. These workers may provide services to individuals with complex needs, and/or work with groups of older people. Work may include training and support to promote independence and community participation. This may be provided as part of activities and programs in a variety of settings including residential and centre-based programs. These workers report to service managers and liaise with professionals and other service providers. Workers may be required to supervise and/or co-ordinate a limited number of other workers.

Workers at this level are required to have an understanding of Indigenous culture and history and to work with local communities in the provision of services.

Occupational names may include:

- Day Activity Worker
- Support Worker
- Carer
- Care Service Employees
- Field Officer
- Community House Worker
- Community Support Worker
- In-Home Respite Carer
- Personal Care Giver
- Personal Care Worker
- Personal Care Assistant
- Care Assistant



- Care Team Leader
- Accommodation Support Worker

## Packaging Rules

14 units must be selected for this qualification including:

- 11 compulsory units
- 3 elective units

## Compulsory

<b>CHCAC12C</b>	Provide services to an older person with complex needs
<b>CHCAC6C</b>	Support the older person to meet their emotional and psychosocial needs
<b>CHCAC7C</b>	Plan and monitor service delivery plans
<b>CHCADM3B</b>	Undertake administrative work
<b>CHCCOM3C</b>	Utilise specialist communication skills to build strong relationships
<b>CHCCS2C</b>	Deliver and develop client services
<b>CHCCS301A</b>	Work within a legal and ethical framework
<b>CHCGROUP3C</b>	Plan and conduct group activities
<b>CHCINF2B</b>	Maintain organisation's information systems
<b>CHCOHS401A</b>	Implement and monitor OHS policies and procedures for a workplace
<b>CHCORG5B</b>	Maintain an effective work environment



## Electives

Elective units may be selected from the units listed below, from other Community Services Training Package units available at this or higher levels, or from other relevant National Training Package units available at Certificate IV and enterprise specific units.

Note 1: Where national enterprise units are included as options, these must be nationally endorsed (see introduction regarding new units and customisation).

<b>BSZ404A</b>	Train small groups
<b>CHCAC15A</b>	Provide care support which is responsive to the specific nature of dementia
<b>CHCAD1C</b>	Advocate for clients
<b>CHCCD1B</b>	Support community participation
<b>CHCCD2B</b>	Provide community education projects
<b>CHCCD4C</b>	Develop and implement community programs
<b>CHCCD5C</b>	Develop community resources
<b>CHCCS303A</b>	Provide physical assistance with medication
<b>CHCCS304A</b>	Assist with self medication
<b>CHCCS405A</b>	Work effectively with culturally diverse clients and co-workers
<b>CHCCS409A</b>	Meet the dietary and nutritional needs of clients in a culturally appropriate manner
<b>CHCCS6B</b>	Assess and deliver services to clients with complex needs
<b>CHCINF7B</b>	Meet information needs of the community
<b>CHCNET2B</b>	Maintain effective networks
<b>CHCORG25B</b>	Recruit and co-ordinate volunteers
<b>CHCPOL2A</b>	Contribute to the policy development
<b>CHCPOL3A</b>	Undertake research activities
<b>HLTFA1A</b>	Apply basic First Aid
<b>HLTFA2A</b>	Apply advanced First Aid
<b>SRCCRO009A</b>	Conduct a recreation program for older persons

