



Victorian Registration &
Qualifications Authority

HEALTH
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CHC40302 Certificate IV in Disability Work

Workers in this occupational group work in residential group homes, training resource centres, day respite centres and open employment services, other community settings and clients' homes. These workers apply knowledge and skills gained through qualifications and/or previous experience to provide training and support to people with disabilities to enhance their ability to achieve greater levels of independence, self reliance and community participation. These workers report to service managers and may liaise with health professionals and other service agencies. Workers in this group may work without direct supervision and may be required to supervise and/or co-ordinate a limited number of lower classified workers.

Workers at this level are required to have an understanding of Indigenous culture and history and to work with local communities in the provision of services.

Occupational names within this context may include:

- Social Educator
- Development Officer
- Social Trainer
- Lifestyle Support Officer
- Behavioural Support Officer
- Employment Co-ordinator
- Project Officer Life Enhancement Team
- Local Area Co-ordinator
- Disability Support Officer





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- **Disability Officer – Day Support**
- **Residential Care Officer**
- **Job Co-ordinator**
- **Marketing Co-ordinator**

Packaging Rules

14 units must be selected for this qualification including:

- 10 compulsory units
- 4 elective units

Compulsory

CHCCOM3C	Utilise specialist communication skills to build strong relationships
CHCCS301A	Work within a legal and ethical framework
CHCDIS1C	Orientation to disability work
CHCDIS2C	Maintain an environment designed to empower people with a disability
CHCDIS3C	Provide services to people with disabilities
CHCDIS4B	Design procedures for support
CHCDIS6C	Plan and implement community integration
CHCORG5B	Maintain an effective work environment

And one from each of the following pairs of units:

CHCOHS302A Participate in safety procedures for direct care work **OR**



CHCOHS401A

Implement and monitor OHS policies and procedures for a workplace

HLTHIR3A

Work effectively with culturally diverse patients, clients, customers and co-workers

CHCCS405A

Work effectively with culturally diverse clients and co-workers

Electives

Elective units may be selected from the units listed below, from other Community Services Training Package units available at this or higher levels, or from other relevant National Training Package units available at Certificate IV and enterprise specific units.

Note 1: Where national enterprise units are included as options, these must be nationally endorsed (see introduction regarding new units and customisation).

BSBMGT609A	Manage risk
CHCAC12C	Provide services to an older person with complex needs
CHCAC15A	Provide care support which is responsive to the specific nature of dementia
CHCAC16A	Provide food services
CHCAD1C	Advocate for clients
CHCAD2C	Support for the interests, rights and needs of clients within duty of care requirements
CHCADMIN3B	Undertake administrative work
CHCADMIN5C	Work within the administration protocols of the organisation
CHCAOD2C	Orientation to the alcohol and other drugs work
CHCCD12D	Apply a community development framework
CHCCS2C	Deliver and develop client services
CHCCS303A	Provide physical assistance with medication
CHCCS304A	Assist with self medication
CHCCS402A	Respond holistically to client issues
CHCCS6B	Assess and deliver services to clients with complex needs
CHCCS9A	Provide support services to clients
CHCDIS13A	Support older person with disabilities
	Provide advanced behaviour support (NB The unit of competency CHCDIS15B Provide Behaviour support is a pre-requisite to this unit)
CHCDIS16B	Behaviour support





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- CHCCS409A** Meet the dietary and nutritional needs of clients in a culturally appropriate manner
CHCDIS5C Contribute to positive learning
CHCDIS7B Design and adapt surroundings to group requirements
CHCGROUP3C Plan and conduct group activities
- CHCMH1B** Orientation to mental health work
CHCNET4A Work with other services
CHCRF2A Provide intervention support to children and families
CHCRH2A Leisure and health programming
CHCRH3B Develop leisure and health programs for clients with special needs
CHCRH4B Co-ordinate, implement and monitor leisure and health programs
HLTFA1A Apply basic First Aid
HLTFA2A Apply advanced First Aid
SRCCRO010A Conduct a recreational program for people with a disability
CHCDIS8B Support people with disabilities as workers **OR**
- CHCORG29A** Provide coaching and motivation
CHCDIS9C Maximise participation in the workforce for people with a disability **OR**
- CHCES406A** Provide job search support

