



HEALTH  
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# HLT40407 Certificate IV in Health Supervision

This qualification covers workers in the role of a supervisor or senior workplace trainer in a functional or operational unit/service in a healthcare setting providing health support services, health technical services, health care services, health professional support services and health administration services.

This qualification is suited to Australian Apprenticeship pathways.

Occupational names may include:

- Supervisor
- Assistant manager

## Packaging Rules

15 units must be selected for this qualification including:

- 6 compulsory units
- 9 elective units

A wide range of elective units is available and may includes:

- Relevant electives listed below the compulsory units for this qualification
- Competency units available at Certificate IV level or higher in the Health and/or Community Services Training Packages
- A maximum of 2 competency units may be selected from other relevant Training Package units available at Certificate IV (or higher)





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## Compulsory

<b>HLTHIR506B</b>	Implement and monitor compliance with legal and ethical requirements
<b>HLTOHS300A</b>	Contribute to OHS processes
<b>HLTIN403B</b>	Implement and monitor infection control policy and procedures
<b>HLTSUP401A</b>	Supervise in a health setting
<b>BSBFLM412A</b>	Promote team effectiveness
<b>BSBMED201A</b>	Use basic medical terminology

## Electives

Electives are to be selected in line with the specified Packaging Rules. The following grouping of electives is intended to facilitate selection. Electives may be selected from one or more groups and employers may specify that certain electives are required to address identified workplace needs.

## Management / supervision

<b>HLTHIR404B</b>	Work effectively with Aboriginal and Torres Strait Islander people
<b>HLTHIR403B</b>	Work effectively with culturally diverse clients and co-workers
<b>BSBFLM403B</b>	Implement effective workplace relationships
<b>BSBFLM412A</b>	Promote team effectiveness
<b>BSBCMN404A</b>	Develop teams and individuals
<b>BSBHR402A</b>	Recruit and select personnel
<b>THHGLE05B</b>	Roster staff
<b>BSBFLM405B</b>	Implement operational plan
<b>BSBFLM409B</b>	Implement continuous improvement
<b>BSBCMN402A</b>	Develop work priorities
<b>BSBCMN419A</b>	Manage projects
<b>BSBCMN416A</b>	Identify risk and apply risk management processes
<b>BSBMED305A</b>	Apply the principles of confidentiality, privacy and security within the medical environment
<b>CHCCS401A</b>	Facilitate cooperative behaviour





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**HLTCSD306B**

Respond effectively to difficult or challenging behaviour

### Performance

**BSBFLM409B**

Implement continuous improvement

**HLTAMBPD401B**

Manage personal stressors in the work environment

**CHCORG28A**

Reflect and improve upon professional practice

### Training and Development

**CHCORG27A**

Provide mentoring support to colleagues

**TAADEL401A**

Plan and organise group-based delivery

**TAADEL402A**

Facilitate group-based learning

**TAADEL403A**

Facilitate individual learning

**TAADEL404A**

Facilitate work-based learning

**TAAASS401A**

Plan and organise assessment

**TAAASS402A**

Assess competence

